



**LANCASTER CITY COUNCIL**  
*Promoting City, Coast & Countryside*

# **Forthcoming Key Decisions**

**TO BE TAKEN DURING DECEMBER 2025**



# LANCASTER CITY COUNCIL

## FORTHCOMING DECISIONS

### The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Cabinet Member(s) with Special Responsibility	Decision	Date Decision Due
Deputy Leader of the Council and Cabinet Member for Lancaster Regeneration and Local Economy	Lancaster Business Improvement District - Renewal Ballot and Draft Proposal	2 December 2025
Cabinet Member for Environmental Services	Fly Tipping Strategy	2 December 2025
Cabinet Member for Communities, Well-Being and Partnerships	Provision of a Public Funeral Service	2 December 2025

Notice is hereby given that the decision(s) listed below and detailed on the attached notices are likely to be taken in private at the meeting indicated. For further information on why these matters will be considered in private, please see the description on the individual notice(s).

Cabinet Member(s) with Special Responsibility	Decision	Date Decision Due
Cabinet Member for Finance and Property	LIFT MODERNISATION & ASSOCIATED WORKS	2 December 2025
Leader of the Council and Cabinet Member for Housing	EDEN PROJECT - GRANT FUNDING AGREEMENT VARIATION	2 December 2025
Deputy Leader of the Council and Cabinet Member for Lancaster Regeneration and Local Economy	Lancaster Canal Quarter Early Phase Housing Regeneration Proposals: Nelson Street Preferred Developer – Scheme Updates and Implementation Matters	2 December 2025

Should you wish to make any representations in relation to the meeting being held in private for the consideration of the above item, you should contact: Democratic Support, Lancaster City Council, Lancaster Town Hall, Dalton Square, Lancaster, LA1 1PJ or email [democracy@lancaster.gov.uk](mailto:democracy@lancaster.gov.uk)

Subject to any prohibition or restriction on their disclosure, any background papers relating to these forthcoming key decisions will be available electronically 5 days prior to the decision being taken and can be accessed using the following [Link here](#)

Alternatively copies of, or extracts from these documents may be requested from Democratic Support, Lancaster City Council, Town Hall, Dalton Square, Lancaster, LA1 1PJ or email [democracy@lancaster.gov.uk](mailto:democracy@lancaster.gov.uk). Other documents relevant to these matters may be submitted to the decision maker and can be requested from Democratic Support, contact details above, as they become available.

The City Council's Cabinet Members are:

Cabinet Members: Councillors Caroline Jackson (Chair), Peter Jackson, Mandy Bannon, Martin Bottoms, Tim Hamilton-Cox, Paul Hart, Sally Maddocks, Sam Riches and Sue Tyldesley

Mark Davies  
Chief Executive

Publication Date: 31 October 2025

## Decision to be taken by Cabinet

<b>ITEM FOR DECISION:</b>	Lancaster Business Improvement District - Renewal Ballot and Draft Proposal
<b>SERVICE:</b>	Sustainable Growth
<b>WARD:</b>	Castle Ward
<b>DECISION MAKER:</b>	Cabinet
<b>RESPONSIBLE CABINET MEMBER:</b>	Deputy Leader of the Council and Cabinet Member for Lancaster Regeneration and Local Economy
<b>REASON KEY DECISION:</b>	Community Impact
<b>DECISION TO BE MADE:</b>	To provide context and information for the endorsement of proposals for a Lancaster Business Improvement District (BID) Renewal Ballot (5 February 2026) as required by the national BID statutory provisions. The report updates Members on the pre- and post- ballot issues, resource and other implications in relation to the city council's role in the BID renewal process and as a BID levy payer.
<b>DATE OF CABINET MEETING</b>	2 December 2025
<b>DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:</b>	None at the time of publication
<b>OFFICER CONTACT DETAILS:</b>	Paul Rogers, Regeneration Service Manager Tel: 01524 582334 progers@lancaster.gov.uk

## Decision to be taken by Cabinet

<b>ITEM FOR DECISION:</b>	Fly Tipping Strategy
<b>SERVICE:</b>	Environment & Place
<b>WARD:</b>	All Wards
<b>DECISION MAKER:</b>	Cabinet
<b>RESPONSIBLE CABINET MEMBER:</b>	Cabinet Member for Environmental Services
<b>REASON KEY DECISION:</b>	Community Impact
<b>DECISION TO BE MADE:</b>	To consider, review and adopt the districts fly tipping strategy for 2026-2031
<b>DATE OF CABINET MEETING</b>	2 December 2025
<b>DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:</b>	None at the time of publication
<b>OFFICER CONTACT DETAILS:</b>	William Griffith, Chief Officer - Environment and Place Tel: 01524 582841 wgriffith@lancaster.gov.uk

## Decision to be taken by Cabinet

<b>ITEM FOR DECISION:</b>	LIFT MODERNISATION & ASSOCIATED WORKS
<b>DECISION TO BE TAKEN IN PRIVATE</b>	This report is exempt from publication by virtue of paragraph 3, of Schedule 12a of the Local Government Act 1972  <i>(3) Information relating to the financial or business affairs of any particular person (including the authority holding the information)</i>
<b>SERVICE:</b>	Housing & Property
<b>WARD:</b>	All Wards
<b>DECISION MAKER:</b>	Cabinet
<b>RESPONSIBLE CABINET MEMBER:</b>	Cabinet Member for Finance and Property
<b>REASON KEY DECISION:</b>	Financial Threshold
<b>DECISION TO BE MADE:</b>	Lift improvements and ongoing servicing & maintenance provision, to the LCC corporate & commercial buildings and the LCC Council Housing, incorporating Passenger Lifts, platform Lifts, service Lifts and stairlifts.
<b>DATE OF CABINET MEETING</b>	2 December 2025
<b>DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:</b>	None at the time of publication
<b>OFFICER CONTACT DETAILS:</b>	Daniel Wood, Asset Manager Tel: 01524 58061 dwood@lancaster.gov.uk

## Decision to be taken by Cabinet

<b>ITEM FOR DECISION:</b>	EDEN PROJECT - GRANT FUNDING AGREEMENT VARIATION
<b>DECISION TO BE TAKEN IN PRIVATE</b>	This report is exempt from publication by virtue of paragraph 3, of Schedule 12a of the Local Government Act 1972  <i>(3) Information relating to the financial or business affairs of any particular person (including the authority holding the information)</i>
<b>SERVICE:</b>	Sustainable Growth
<b>WARD:</b>	Poulton Ward
<b>DECISION MAKER:</b>	Cabinet
<b>RESPONSIBLE CABINET MEMBER:</b>	Leader of the Council and Cabinet Member for Housing
<b>REASON KEY DECISION:</b>	Financial Threshold
<b>DECISION TO BE MADE:</b>	Cabinet to consider an extension of the Grant Funding Agreement (GFA) between the City Council and Eden Project Morecambe. The Chief Executive is consulting with the Chair of Overview to waive call-in on this decision which needs to be signed during December.
<b>DATE OF CABINET MEETING</b>	2 December 2025
<b>DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:</b>	None at the time of publication
<b>OFFICER CONTACT DETAILS:</b>	Jonathan Noad, Chief Officer - Sustainable Growth   jnoad@lancaster.gov.uk



## Decision to be taken by Cabinet

<b>ITEM FOR DECISION:</b>	Lancaster Canal Quarter Early Phase Housing Regeneration Proposals: Nelson Street Preferred Developer – Scheme Updates and Implementation Matters
<b>DECISION TO BE TAKEN IN PRIVATE</b>	This report is exempt from publication by virtue of paragraph 3, of Schedule 12a of the Local Government Act 1972  <i>(3) Information relating to the financial or business affairs of any particular person (including the authority holding the information)</i>
<b>SERVICE:</b>	Sustainable Growth
<b>WARD:</b>	Castle Ward
<b>DECISION MAKER:</b>	Cabinet
<b>RESPONSIBLE CABINET MEMBER:</b>	Deputy Leader of the Council and Cabinet Member for Lancaster Regeneration and Local Economy
<b>REASON KEY DECISION:</b>	Financial Threshold
<b>DECISION TO BE MADE:</b>	To consider scheme updates and matters regarding site disposal and implementation of early phase Canal Quarter housing proposals.
<b>DATE OF CABINET MEETING</b>	2 December 2025
<b>DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:</b>	None at the time of publication
<b>OFFICER CONTACT DETAILS:</b>	Paul Rogers, Regeneration Service Manager Tel: 01524 582334 progers@lancaster.gov.uk

Decision to be taken by Individual Cabinet Member under delegated Officer

<b>ITEM FOR DECISION:</b>	Provision of a Public Funeral Service
<b>SERVICE:</b>	Housing & Property
<b>DECISION MAKER:</b>	Cabinet Member for Communities, Well-Being and Partnerships
<b>REASON KEY DECISION:</b>	Financial Threshold
<b>DECISION TO BE MADE:</b>	<p>Requirement to tender for provision of a Public Health Funeral service. Public Health funerals are provided by local authorities for people who have passed away and have no next of kin, or whose next of kin, relatives or friends are unable or unwilling to make the necessary arrangements for a funeral.</p> <p>The tendering of the contract allows the Council to budget more accurately for the 3 year period and using one contractor makes the arranging of the funerals (and the administration process involved) more efficient. The provision of a Public Health funeral is statutory and historically the tender has been done on a 3 yearly basis.</p>
<b>DATE FOR INDIVIDUAL CABINET MEMBER DECISION</b>	Not before 2 December 2025
<b>DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:</b>	None at the time of publication
<b>OFFICER CONTACT DETAILS:</b>	Mark Woodhead, Community Health and Protection Officer mwoodhead@lancaster.gov.uk

